



**COMMONWEALTH OF KENTUCKY
CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF ADMINISTRATIVE SERVICES
275 EAST MAIN STREET, 4E-C
FRANKFORT, KY 40621**

**Andy Beshear
Governor**

**Eric C. Friedlander
Acting Secretary**

**Astrud Masterson
Executive Director**

**Facilities Management
Phil Richardson, Director**

**Procurement and Grant Oversight
Tom Stratton, Director**

**General Accounting
Kelli Hill, Director**

MEMORANDUM

TO: All Kentucky FRYSC Programs

FROM: Mary Ann Jennings, Assistant Director, Division of FRYSC

THROUGH: Regina K. Long, FRYSC Contract Manager

DATE: April 14, 2020

RE: The Family Resource and Youth Services Centers (FRYSC) will waive specific requirements from the FY20 scope of work

On March 6, 2020, the Governor issued Executive Order 2020-215, declaring a state of emergency pursuant to his power under the Kentucky Constitution and KRS Chapter 39A regarding Coronavirus (COVID-19).

This notification is encompassed from the Cabinet for Health and Family Services, Family Resource and Youth Services Centers (FRYSC), and intends to waive the below referenced contract items.

The waiver of the items listed below are concurrent with the date of this memo and will be effective until the end of the fiscal year 2020 or further notice due to COVID-19.

Sections / Requirements being waived:

1. Section 2.02 B Reports, 4. MUNIS Reports
2. Section 2.02 E MUNIS Reports
3. Section 3.02.02 Total Amount of Funds and Budget Revisions
4. FRYSC Administrator's Guidebook (01/08/2020) Page 12 and 59 Encumbered Funds and Unencumbered Funds due dates.

The new due dates:

- Final Budget Amendment submissions to Regional Program Managers due July 1, 2020
- FRYSC Funds encumbered by July 31, 2020
- FRYSC Funds spent by August 25
- Year-end MUNIS Reports for FRYSC funds due by September 30, 2020